

St. Mary's Soil Conservation District

26737 RADIO STATION WAY, SUITE B

LEONARDTOWN, MD 20650

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BYLAWS OF ST. MARY'S SOIL CONSERVATION DISTRICT

Article I

Description of Entity and its Offices

Section 1. St. Mary's Soil Conservation District ("District") is a political subdivision of the State and a public body corporate and politic, exercising public powers. The District was created and operates under and by virtue of State Soil Conservation District Law, Agriculture Title 8 Soil Conservation, and Subtitles 1 through Subtitles 4 inclusive and as amended from time to time. The District's Legal Charter was issued by the State of Maryland on January 5, 1942.

These Bylaws are adopted to facilitate the conduct of the business of the District. In the event of any conflict between these Bylaws and applicable law, it is expressly recognized that such conflict is inadvertent and unintended and the law shall govern.

Section 2. The principal office of the District is located in the Agriculture Services Center at 26737 Radio Station Way, Suite B Leonardtown, MD 20650.

Article II

Members of the Board of Supervisors

Section 1. The business and affairs of the District shall be managed by its Board of Supervisors, who may exercise all powers relating to the District as defined within the Maryland Soil Conservation District Law.

Article III

District Supervisors Number, Qualifications, Appointment and Removal

Section 1: The governing body of the District consists of five supervisors. Each supervisor shall be interested and knowledgeable in conservation of soil, water and related natural resources. By training and experience each supervisor shall be qualified to perform the specialized skilled services which are required in performing his/her duties under district law.

Section 2: Supervisors shall be appointed in the following manner; and consideration shall be given to representation from farming, forestry, wildlife, construction, storm water management and other interests where appropriate.

- 1.) One resident by St. Mary's Board of County Commissioners and serving at the pleasure of the County Commissioners.
- 2.) One resident by the State Soil Conservation Committee from a list of three (3) residents submitted by the St. Mary's County Farm Bureau.
- 3.) One resident by the State Soil Conservation Committee from a list of three (3) residents submitted by the County University of Maryland Extension Office; and
4. Two residents by the State Soil Conservation Committee from among residents of the district.

Section 3: The term of office of each State Soil Conservation Committee appointed member is five (5) years. Each supervisor shall hold office until his/her successor is appointed. Vacancies shall be filled for any unexpired term by appointments made in the same manner as for the full term.

Section 4: The State Soil Conservation Committee, upon notice and hearing, may remove any supervisor from office for neglect of duty or malfeasance in office. In addition, any supervisor who, during any period of 12 consecutive months, shall fail to attend at least 50 percent of all regular meetings of the board of supervisors of the district, shall be considered to have resigned and the chairman of the board of supervisors shall notify the appropriate appointing body of the resultant vacancy. However, if the reasons for the supervisors' inability to attend meetings is found satisfactory by the appointing body, the appointing body may reinstate the supervisor to office.

Article IV

Meetings of Supervisors; bonds; audit; resources

Section 1: The supervisors shall designate annually a chairman, and such officers as may be necessary, and shall have authority to change these designations. A majority of the supervisors constitutes a quorum, and the concurrence of a majority in any matter is required for its determination. A supervisor may receive a travel expense and a per diem allowance as set by the SSCC and provided in the annual state budget for each day spent in the performance of his/her duties. A supervisor may receive an additional per diem allowance provided by sources other than the state, not to exceed the allowance set by the SSCC.

Section 2: The supervisors may employ a district manager, secretary, technical experts, and other permanent and/or temporary officers and employees as they require; and shall determine their qualification, duties and compensation. The supervisors may delegate to the chairman, to any supervisors, or any employee powers and duties as they deem proper.

Section 3: The supervisors shall provide for the execution of surety bonds for every employee and officer who is entrusted with funds or property. They shall provide for the keeping of a full and accurate record of all proceedings and of all resolutions, rules and regulations, and orders issued or adopted. They shall provide for an annual review of the accounts of receipts and disbursements.

Section 4: The supervisors may invite the legislative body of any municipality or county, located near or within the district, to designate a representative to advise and

consult with the supervisors of the district on all questions of program and policy which may affect the property, water supply, or other interests of the municipality or county.

Section 5: Regular meetings of the board of supervisors shall be held on the first Thursday of every month at 6:30 p.m. at the principle office of the district as set forth in Article 1 section 2 above.

Section 6: Special meetings may be held by the chairman on notice to each supervisor and upon further notice, in the manner set forth in Article V below.

Article V

Notices

Section 1: Notice of meetings shall be given in the manner provided by the Maryland Open Meetings Act § 3-101 through 501. All District Board meetings are open to the public with the exception of when a closed session is convened. Attendees will be provided a meeting agenda and may be allowed to engage in discussion at the discretion of the Board. Any attendee that causes disruption or detracts from the meeting will be asked to leave. Any and all other printed material should be requested through the Freedom of Information Act and released after a review for personal and/or business purposes that need to be redacted.

Article VI

Committees

Section 1: The Board of Supervisors may create from time to time standing and special committees of the board of supervisors as it deems proper and name the members thereof.

Section 2: Special committee meetings shall be called by the chairman in like manner and on like notice on the written request of at least 3 supervisors. The

business to be transacted and the purpose of any special meeting shall be specified in a notice thereof.

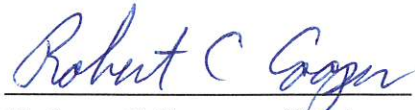
Article VII

Amendments

Any provision of the Bylaws not required by law may be altered, amended or repealed at any meeting of the Board of Supervisors at which a quorum is present by affirmative vote by a majority of the supervisor present at such meeting, provided notice of the proposed alteration, amendment or repeal is contained in the notice of such meeting.

Initial Bylaws passed and adopted on the 5th day of November, 2020.

Revised on the 4th day of August, 2022.



Robert C Cooper, Chairman



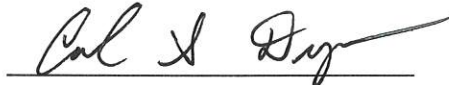
Stanley J Booth, Vice Chairman



Darrell Goode, Treasurer



Jeffrey Raley, Member



Carl Dyson, Member

